

# **TOKIO MARINE MANAGEMENT, INC.**

## **Indiana Workers' Compensation Reporting Instructions**

All first reports may be phoned into Tokio Marine Management at (800)948-6546 or faxed to (312) 836-1141. It is important that you mail or fax a copy of the first report of injury to us *in addition to* sending this initial report to the carrier. This step is important so that we are aware of the claim occurrence. Medical invoices, reports, etc., may be mailed direct to:

Tokio Marine Management, Inc.  
444 N. Michigan Avenue, Suite 2940  
Chicago, IL 60611  
Phone: 312-836-1139  
Fax: 312-836-1141

Any questions regarding lost-time payment to injured workers, unpaid invoices, etc., may be directed to Tokio Marine Management, Inc. at (312) 836-1139. It is recommended that you still keep a copy of any items sent to Tokio Marine Management, Inc. in case any problems arise requiring your agent's assistance.

If at any time you have questions, please feel free to call your Gibson Insurance claims representative for assistance at (800) 814-2122.