

# **AMCOMP INSURANCE**

## **Workers' Compensation Reporting Instructions**

All first reports of injury may be phoned to AmCOMP at (888) 317-0026 or faxed to (317) 469-4650. Any subsequent items (medical invoices, reports, etc.) that are being submitted may be faxed to (317) 469-4650 or mailed direct to:

AmCOMP Insurance  
PO Box 40819  
Indianapolis, IN 46240-0819

Please be sure to write your policy number and/or claim number on all medical invoices submitted. It is important that you mail or fax a copy of the First Report of Injury to us so that we are aware of the claim occurrence.

Any questions regarding lost-time payment to injured workers, unpaid invoices, etc., may be directed to the assigned workers' compensation adjuster. It is recommended that you still keep a copy of any items sent to AmCOMP in case any problems arise requiring your agent's assistance.

If at any time you have questions, please feel free to call your Gibson Insurance claims representative for assistance at (800)814-2122.